



Report to Healthier Communities & Adult Social Care Scrutiny & Policy Development Committee 22nd July 2015

Report of: Policy & Improvement Officer

Subject: Work Programme 2015/16

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A proposed work programme is attached at appendix 1 for the Committee's consideration and discussion

1) **Agenda Items**

The proposed work programme aims to focus on a small number of issues, in depth. This means that the Committee will need to prioritise which issues will be included on formal meeting agendas. In doing this, the Committee may wish to reflect on the prioritisation principles attached at appendix 2 to ensure that scrutiny activity is focussed where it can add most value.

Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can request written briefings or presentations outside of formal scrutiny meeting time.

2) **Homecare Task Group**

The work programme includes a proposal to convene a task and finish group looking at Homecare in Sheffield. The group will finalise the scope of the review at its first meeting, but will take a whole systems approach and is likely to focus on the role of the modern service, how the quality of homecare is assured, considering whether all parts of the system are joined up; training and skills of the social care workforce; how the way we commission and contract homecare can impact on quality and how well services meet individual needs, particularly cultural appropriateness. This scrutiny work will run alongside and feed into a wider review into homecare being carried out by the service.

The Committee is asked to agree to establish the task and finish group, and appoint members to it.

3) Quality Accounts

Providers of health services are required to share their annual Quality Accounts with the Scrutiny Committee for comment. The draft work programme proposes establishing a sub-group of Members to carry out work on the Quality Accounts this year. It is proposed that the sub group meets twice: with providers early in the process to identify issues that should be addressed in their reports, and then again next spring to comment on the final draft.

The Committee is asked to nominate members to sit on the Quality Accounts subgroup.

4) The Scrutiny Committee is being asked to:

- Comment on the proposed work programme
 - Identify priorities for inclusion on agendas
 - Identify items for briefings outside of formal meeting time
 - Agree to establish, and appoint members to, a task and finish group looking at Homecare
 - Nominate Committee members for the Quality Accounts Sub Group.
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**Healthier Communities & Adult Social Care Scrutiny & Policy Development Committee
Draft Work Programme 2015-16**

Last updated: 14 07 2015

Please note: the draft work programme is a live document and so is subject to change.

Topic	Date	Notes
Major Task and Finish work		
Homecare – assuring quality.	Reporting by March 2016.	Task group to finalise scope but will take a whole systems approach and is likely to focus on the quality of homecare, considering whether all parts of the system are joined up; training and skills of the social care workforce; how the way we commission and contract homecare can impact on quality and how well services meet individual needs, particularly cultural appropriateness.
Sub-Group		
Quality Accounts	Autumn 15 & Spring 16	Sub group of Committee Members to carry out work on Quality Accounts on behalf of the Committee. The group will meet with providers twice; early in the process to identify issues it wants to see addressed in their reports, based on previous Quality Accounts, issues raised through scrutiny work and case work of members, and then again to comment on the final draft of the report.
Single Item Agenda Issues		
Carers' Strategy	Sept 15	Carer's views currently being sought. Over the summer, headline proposals/actions will be developed. Committee could test these in September, prior to final decisions on the strategy being made.

Better Care Fund	Nov 15	To gain a better understanding of what the Better Care Fund means for partners in the city, and how it will be delivered
Active support and recovery (formerly Intermediate Care)	Nov 15	To look at proposals for active support and recovery under the Better Care Fund, and consider what Sheffield could be doing better.
Children's health and food		To look at the current picture in terms of obesity and under-nutrition in children in Sheffield, understand the influencing factors and consider how Sheffield could improve its approach.
Public Health Vision		The cabinet member is planning to review and refresh the vision for public health, adopted when the Council took on responsibility for the service. This would give the Scrutiny committee the opportunity to challenge and comment on the proposed vision.
Improving Access to Psychological Therapies		To consider how Sheffield can maximise the benefits of the IAPT programme.
Elective Care Review (CCG)		
Issues for briefings/information/updates		
Update on the development of a voluntary code of conduct for supported living		
Right First Time Programme		
Dementia Strategy		
End of Life Care – access to services.		
Care Act		
Safeguarding Review		

Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **Public Interest**
The concerns of local people should influence the issues chosen for scrutiny;
- **Ability to Change / Impact**
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **Performance**
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **Extent**
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **Replication / other approaches**
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome

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